

## Visas (for other personal affairs)

**Address for handling:** No.1500 Minsheng Road, Pudong New District

**Time for handling:** 9:00 am to 5:00 pm from Monday to Saturday

**Tel:** 28951900

### Conditions for Administrative Permission:

Foreigners who come to China for medical treatment or other personal affairs.

### Documents and Materials for Application:

1. Valid passport and the original version of the visa for verification;
2. Registration receipt of lodging in Shanghai from hotel or local police station (original);
3. Completely filled VISA AND RESIDENCE PERMIT APPLICATION FORM, and one recently taken two-inch half-length, bareheaded and full-faced photo;
4. Proving materials in accordance with the reason for application:
  - (1). For medical treatment in China, the medical appliance certificate of hospitals above county level in China should be submitted;
  - (2). For other personal affairs, related proving materials should be submitted.

### Handling Procedures and Required Time:

3 workdays after the collection of all the application materials. (Note: Saturday is only for collection of materials.)

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