

Reporting the loss of Visa

Address for handling: No.1500 Minsheng Road, Pudong New District

Time for handling: 9:00 am to 5:00 pm from Monday to Saturday

Tel: 28951900

Conditions for Administrative Permission:

Foreigner who get their visas lost in Shanghai

Documents and Materials for Application:

1. The foreigner should fill the form about the explanation of the loss, and answer some related questions;
2. If there is a reception unit of the foreigner, the related explanation by the unit should be submitted;
3. Registration receipt of temporary lodging in Shanghai from hotel or local police station (original);
4. Certification of ID (copy of the passport, ID certificate with photo on, drive license, the airplane ticket of entry)

Handling Procedures and Required Time:

The application should be made by the foreigner himself/herself.

Required time: 3 workdays after the collection of all the application materials.

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