

First Outbound Certificate for Children (Born in China)

Address for handling: No.1500 Minsheng Road, Pudong New District

Time for handling: 9:00 am to 5:00 pm from Monday to Saturday

Tel: 28951900

Conditions for Administrative Permission:

1. The parents of the child are both foreigners;
2. If one of the parents is Chinese citizen, the Chinese citizen should be Shanghai citizen or once applied for outbound in Shanghai before.

Documents and Materials for Application:

1. For both foreign parents:
 - (1). The copies of the passports of the parents;
 - (2). The certificate of birth in Shanghai (including the coupon), both original and copy;
 - (3). The valid passport of the child (original)
 - (4). If the parents work in Shanghai, they should submit the official letter of application issued by the working organization or the original version of the passport of one parent.
 - (5). one recently taken two-inch half-length, bareheaded and full-faced photo.
2. For child with a Chinese parent, the application for outbound certificate should follow the determination of nationality of the child.
 - (1). The certificate of birth in Shanghai (including the coupon), both original and copy;
 - (2). The valid passport of the child (original)
 - (3). The copies of the passports or valid ID certificates of the parents
 - (4). Four recently taken two-inch half-length, bareheaded and full-faced photo as well as the Determination of Nationality

Handling Procedures and Required Time:

3 workdays after the collection of all the application materials. (Note: Saturday is only for collection of materials.)

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