

Declaration of Dead of Foreigners

Address for handling: No.1500 Minsheng Road, Pudong New District

Time for handling: 9:00 am to 5:00 pm from Monday to Saturday

Tel: 28951900

Conditions for Administrative Permission:

The family members, the hosting organizations or the officials from the consulate of the country of the dead in Shanghai.

Documents and Materials for Application:

1. Passport and valid ID certificate of the dead; if there is an Aliens' Residence Certificate for the dead, the certificate should be submitted for de-registration;
2. Materials of Death Proof;
 - (1). Medical Certificate of Death issued and stamped with seal by hospitals of or above county levels;
 - (2). On occasions of unnatural death, the Expertise Report of Death issued by department of public security should be submitted;
 - (3). If it doesn't occur in the urban area, the Medical Certificate of Death issued by the community health service center or village and town hospitals should be submitted; alternatively the related certification issued by police stations should be submitted.
3. The procedures of the declaration of the death of foreigners should be conducted by the family members of the dead. If not, the letter of authorization approved by the Consulate General in Shanghai or the embassy in China should be submitted.

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