

**Aliens' Residence Permit (for Foreign Students)**

**Address for handling:** No.1500 Minsheng Road, Pudong New District

**Time for handling:** 9:00 am to 5:00 pm from Monday to Saturday

**Tel:** 28951900

**Conditions for Administrative Permission:**

Foreign students who study in Shanghai

**Documents and Materials for Application:**

1. Completely filled VISA AND RESIDENCE PERMIT APPLICATION FORM, and one recently taken two-inch half-length, bareheaded and full-faced photo;
2. Registration receipt of lodging in Shanghai from hotel or local police station (original);
3. Valid passport and the original version of the visa for verification;
4. Health Examination Certificate issued by Shanghai Municipal Health and Quarantine Bureau (No.15 Jinbang Road, Changning District)
5. The official letter of from the school or university of the foreign student; Visa Application Form for Study in China (JW201 or JW202); and the Notification of Admission (original)

Foreign students who study in Shanghai may apply for the same term of residence of their study term, but the longest term should be less than 5 years.

Applicants who are under the age of 18 or above the age of 70 and those whose Aliens' Residence Certificate is expired and applies for reissue within 3 months do not have to submit the health examination certificate.

**Handling Procedures and Required Time:** the first application should be conducted by the foreign students themselves; reissue of the certificate may be conducted by the working units or relatives of the applicant.

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