

## Documents for changing the registration of name of foreign (regional) enterprises' business activities in China

No.	Documents and certificate
1	Application for Change the Registration for Foreign (Area) Enterprise's Business Activities in China signed by principal
2*	Approval of approval authority
3*	Certificate for change the name of foreign (area) enterprises
4	Business license, IC card
5	Other relative documents

Note:

1. The Application Form must be filled out in black or blue-black ink with neat writing;
2. All submitted documents required above must be original, unless it is expressly that only copy is required.
3. Such documents in foreign language should be translated into Chinese and make a chop.
4. Submit one of same material for several items.
5. The Item 2, the submitted approval shall be original or valid copy
6. The Item 3, the submitted certificate shall be the original approved by examination & approval authority; if submitted business license is a copy, the copy must be notarized by a competent notary organ of their original country or region, or, notarized by the Chinese embassy to the country or region.

Original Name	New Name

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