

Documents required for the registration of change of operation period of foreign investment companies

No.	Document	Note
1	Application form of registration for change(file) of foreign investment companies	Original
2	The authorization documents from the examine and approve department(both the approval and the duplicated authorization certificate)	Original
3*	Legal resolution or decision	Original
4	Amendment of company article-of-association or revised version signed by the legal representative	Original
5	The business license(both the original and duplicated), IC card (Electronic business license)	Original
6	Other related documents	

Note:

1. The application form must be filled out in black or blue-black ink with neat writing;
2. If the documents are not the original ones, copies signed or sealed by the applier are acceptable;
3. If the documents are not written in Chinese, a translated Chinese version sealed by the translation unit should be submitted;
4. Only one application form is needed for multiple application for change(file);
5. Regarding the item 3: according to the Company Law of the People's Republic of China, the law of the People's Republic of China on Chinese-Foreign Equity Joint Ventures, Laws and Regulations of the People's Republic of China Governing Foreign-Related Matters, Law of The People's Republic of China on Foreign-Capital Enterprises, and the regulations of the company, the resolution or decision should comply with the application;

Original Operation Period	Changing Operation period
From ____dd____mm____yyyy	From ____dd____mm____yyyy
To ____dd____mm____yyyy	To ____dd____mm____yyyy

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